

WESTERN CONFERENCE

of the Evangelical Church

Post Seminary Studies Fund Information and Application

A. PURPOSE OF THE POST SEMINARY STUDIES AID FUND

One of the Core Values of the Western Conference (WC) is that of, “The continual **training/equipping** of all ministry personnel.” Realizing the need for ministry training and the cost of training and educating ministry personnel, we as a Conference desire to help in providing funds for such training.

B. INFORMATION ABOUT THE STUDENT AID FUND

1. The fund is derived from the following sources:
 - a. WC Board of Ministry Annual Budget
 - b. Private donations
 - c. Voluntary special offerings from local churches of the WC
 - d. Foundations, special projects, etc.
2. Any donations are to be sent to the WC Student Aid Fund in care of the WC office.
3. The management of the Post Seminary Studies Funds shall be done by the Chairman and Secretary of the Board of Ministry of the WC with consultation of the board membership as needed.
4. All actions of the Post Seminary Studies Fund are amenable to the Board of Ministry and the Annual Conference of the WC.

C. ELIGIBILITY REQUIREMENTS OF AND STEPS TO RECEIVE STUDENT AID FUNDS

1. The Post Seminary Studies Funds provided by the WC Board of Ministry are designated for those who are ordained or commissioned in the Western Conference of the Evangelical Church.
2. The Post Seminary Studies Funds are for those who are pursuing post seminary ministry education and training.
3. A student must apply each semester and can apply for funds up to \$2000 per calendar year for a maximum of six (6) years. The Board reserves the right to adjust that amount if:
 - a. Funds are not available, and/or,
 - b. If a situation arises that would extend the educational process more than six (6) years for a student.
4. Those requesting financial aid from the Post Seminary Studies Fund can download the form on the Conference website at westconf.net or call Brent at 406.371.1151 to request a copy. The completed form is due to the Board one week prior to the Annual Spring Board Meetings. After the form is completed and turned in, it will be sent to the Board of Ministry chairman.
5. These funds can be used for the following expenses:
 - a. Tuition: Funds requested for this purpose will be sent directly to the institution. Therefore, the individual requesting them must provide us with the institution’s name, address, student account number, and payment information dates.

- b. Plane ticket, gas, books, room and board and educational fees: Funds requested for these purposes MUST be accompanied by a receipt or funds cannot be disbursed. A check can be made out to the individual for the above expenses.
6. The individual requesting funds should be prepared to discuss the purpose and validity of institutions of their proposed training and education. The Board of Ministry reserves the right to evaluate the credibility and effectiveness of training being offered by any institution and determine whether they qualify for funding.

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Application Form For Post Seminary Studies Aid Funds

DATE _____

Name					
Mailing Address					
City		State		Zip	
Phone		Email			

EDUCATION DATA

Institution Attending			
Number of Credit Hours being taken			
Expected time of completion of studies			
Degree working toward			

CHURCH RELATIONSHIP

Member of what Western Conference church?				
Are you presently attending/serving there?	Yes		No	
If not, where?				
What has influenced your choice to further your education?				
What are your future plans for ministry?				

Is your local church on board?	
How does this benefit the Kingdom of God?	
Amount you are requesting for this school semester <i>(Please refer to Information Sheet ¶C.3)</i>	\$
<u>Date the funds</u> are due to the institution	
Post Seminary Studies Funds will be mailed directly to the Educational Institution	
Complete address where funds are to be sent, including any required account information:	<hr/> <hr/> <hr/> <hr/>

If you are requesting funds for items such as a **airfare, gas, books, room and board, and educational fees** these will be given in the form of a check made out to you.

Therefore, you will need to submit **RECEIPTS** for any of these above items. Your receipts must be sent to the Western Conference Office at the address below. **Funds requested without a receipt cannot be reimbursed.**

Return this form along with receipts to:

Western Conference Office
3145 Sweetwater Drive
Billings Montana 59102

or email to:

Brent Nymeyer at brent@faithe.org