

# WESTERN CONFERENCE of the Evangelical Church

## **Student Aid Fund Information and Application**

### **PURPOSE OF THE STUDENT AID FUND**

1. One of the Core Values of the Western Conference is that of, “The continual **training/equipping** of all ministry personnel.” Realizing the need for ministry training and the cost of training and educating ministry personnel, we as a Conference desire to help in providing funds for such training.

### **INFORMATION ABOUT THE STUDENT AID FUND**

1. The fund is derived from the following sources:
  - a. Western Conference Board of Ministry Annual Budget
  - b. Private donations
  - c. Voluntary special offerings from local churches of the Western Conference
  - d. Foundations, special projects, etc.
2. Any donations are to be sent to the Western Conference Student Aid Fund in care of the Western Conference office.
3. The management of the Student Aid Funds shall be done by the Chairman and Secretary of the Board of Ministry of the WC with consultation of the board membership as needed.
4. All actions of the Student Aid Fund are amenable to the Board of Ministry and the Annual Conference of the Western Conference.

### **ELIGIBILITY REQUIREMENTS OF AND STEPS TO RECEIVE STUDENT AID FUNDS**

1. The Student Aid Funds provided by the Western Conference Board of Ministry are designated for those who are seeking to be ordained or commissioned in the Western Conference of the Evangelical Church.
2. The Student Aid funds are for those who are pursuing post-graduate ministry education and training.
3. A student must apply each semester and can apply for funds up to \$2000 per calendar year for a maximum of three years. The Board reserves the right to adjust that amount if
  - a. Funds are not available, and/or
  - b. If a situation arises that would extend the educational process more than three years for a student.
4. Those requesting financial aid from the Student Aid Fund can download the Student Aid Request Packet on the Conference website at [www.westconf.net](http://www.westconf.net) or call Brent at 406.371.1151 to request a copy. After the form is completed it turned in, it will be sent to the Board of Ministry chairman.
5. These funds can be used for the following expenses:

- a. Tuition: Funds requested for this purpose will be sent directly to the institution. Therefore, the individual requesting them must provide us with the institution's name, address and payment information dates.
  - b. Plane ticket, gas, books, room and board and educational fees: Funds requested for these purposes **MUST** be accompanied by a receipt or funds cannot be disbursed. A check can be made out to the individual for the above expenses.
6. The individual requesting funds should be prepared to discuss the purpose and validity of institutions of their proposed training and education. The Board of Ministry reserves the right to evaluate the credibility and effectiveness of training being offered by any institution and determine whether they qualify for funding.

# WESTERN CONFERENCE of the Evangelical Church

## Ministerial Application Form For Student Aid Funds

DATE \_\_\_\_\_

<b>Name</b>					
<b>Mailing Address</b>					
<b>City</b>		<b>State</b>		<b>Zip</b>	
<b>Phone</b>		<b>Email</b>			

### EDUCATION DATA

<b>Institution Attending</b>	
<b>Number of Credit Hours being taken</b>	
<b>Expected time of completion of studies</b>	
<b>Degree working toward</b>	

### CHURCH RELATIONSHIP

<b>Member of what Western Conference church</b>				
<b>Are you presently attending/serving there</b>	Yes		No	
<b>If not, where</b>				
<b>What has influenced your choice to further your education</b>				
<b>Have you met with the Board of Ministry to be listed as a ministerial or license candidate for ministry?</b>	Yes		No	
<b>Who from the Western Conference Board of ministry has been assigned to walk you through the credentialing process?</b>				
<b>What are your future plans for ministry?</b>				

Amount of Student Aid Funds are you requesting for this school semester	\$
<b>Date the funds</b> are due to the institution	
<b>Student Aid Funds will be mailed directly to the Educational Institution</b>	
Complete address where funds are to be sent, including any required account information:	

If you are requesting funds for items such as a **plane ticket, gas, books, room and board, and educational fees** these will be given in the form of a check made out to you. Therefore, you will need to submit **RECEIPTS** for any of these above items. Your receipts must be sent to the Western Conference Office at the address below. **Funds requested without a receipt cannot be reimbursed.**

**Return this form along with receipts to:**

Western Conference Office  
3145 Sweetwater Drive  
Billings Montana 59102