

TRUSTEES, Board of

Via Conference Call- October 22, 2013

Members present: Leonard Dailey (Chairman), Bob Conover, Superintendent Steve Strutz, Don Smith, Jay Forseth and Richard Wiens. **Guest present:** Karen Walton (Superintendent Administrative Assistant)

Leonard opened in prayer at 4:00 pm.

Leonard reported that the transfer of ownership of Beartooth Mtn. Christian Ranch from the Western Conference to the camp itself has been completed. He, Steve, Steve Mayo, Julie Rodda and Ben Gonzales were all present to sign the papers April 2013.

Don presented an update on the transfer of ownership of Mt. Carmel Christian Camp located in North Dakota. All the paper work is ready to be signed, but the transfer has been put on hold until a claim with Church Mutual Insurance is finalized. One of the buildings at the camp was destroyed by snow and the claim is in the process of being finalized. The claim will cover replacement cost, demolition expense and clean-up expense. Don did not want to change ownership until the claim was paid. Leonard suggested the Western Conference retain a lawyer to represent them in the transfer to which all Trustees agreed. There are no anticipated problems with the transfer, but this would prevent a conflict of interest if only one lawyer represented both parties. Don would locate a lawyer for the Conference. Leonard suggested the Western Conference maintain the mineral rights on the camp property and all the Trustees agreed. Leonard and Don wanted to make sure Mt. Carmel Christian Camp would continue to receive its share of the oil royalties from another property. Its share is currently being run through the Conference and will have to be separated out.

The Conference Council has suggested the Board of Trustees and the Board of Stewardship and Finances be merged into one board called the Administrative Board. This would be discussed at Annual Conference 2013.

WHEREAS, it has been suggested to merge the Board of Trustees with the Board of Stewardship and Finances into one board called the Administrative Board, **BE IT RESOLVED** the Board of Trustees by a unanimous vote agreed to the merge.

Leonard said his term on the Board was ending, but he was willing to be on the ballot for another term. Jay said he would be resigning from the Board this Annual Conference because he would be involved on the Denominational level. It was suggested that an Administrative pastor from one of the churches be nominated to replace Jay. Steve said he would take that into consideration.

WHEREAS, the Conference Trustees are to submit a proposed budget of their responsibilities for the year 2014, and **WHEREAS**, Faith Evangelical has recommended a 2% increase in salary for the staff the Conference shares with them, **BE IT RESOLVED** the proposed budget:

OFFICE EXPENSE:

Supt. Administrative Asst.	\$18,294
Workman's Comp	220
Financial Clerk	6,519
Events Coordinator	1,207
CPA	<u>3,549</u>
	\$29,789

WHEREAS, the Board of Trustees has responsibility to oversee certain Conference Funds invested in WIF, **BE IN RESOLVED**, the balance and status of said funds as of September 30, 2013 is as follows, and **BE IT FURTHER RESOLVED**, the information with each fund be added to the general financial statement.

WIF SAVINGS <i>(For emergency paying of Conference bills; Ministerial Training Fund and Pastoral Care Fund)</i>	\$79,526.72
Conference House Fund <i>(For loan and maintain balance of \$60,000)</i>	73,127.22
Knuth Fund <i>(Granting for church planting)</i>	10,638.77
Williston Fund <i>(Where oil royalties are deposited and is or granting for church planting)</i>	36,941.34
Revolving Loan Fund <i>(For loaning only to churches; monies are on loan from this fund to Harvest Church and they are current)</i>	52,354.89

Leonard reported that there have not been any requests for monies, but if any are made at Annual Conference, the Trustees attending will take care of the requests or a conference call will be made following Annual Conference. Richard suggested that only one account be made with WIF and that the breakdown be on the Conference books. This would simplify accounting. Jay was concerned that the Williston Fund be kept separate for the oil royalty deposits, but he would look into what Richard suggested.

WHEREAS, it has been at least four years since an accounting review of the Western Conference Financial Statement, **BE IT RESOLVED**, an accounting review will take place in 2014. This motion was approved by a unanimous vote. The Conference Office will hire someone to do this.

Steve suggested information be given on the Conference Health Insurance Program at Annual Conference. All agreed and Bob and Karen were asked to do the presentation.

The meeting closed at 5:10pm.

Respectfully submitted,

Bob Conover

Appointed secretary for the Board of Trustees of the Western Conference

